

**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 JULY 2011 TO 31 OCTOBER 2011**

## FORWARD PLAN OF KEY DECISIONS - 1 JULY 2011 TO 31 OCTOBER 2011

During the period from 1 July 2011 To 31 October 2011 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [alexander.daynes@peterborough.gov.uk](mailto:alexander.daynes@peterborough.gov.uk) or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

**St Michael's Primary School, Cardea - KEY/01JUL/11**

**Amendment to terms of the Affordable Housing Fund Allocation for Stanground South phases, 3E, 3F, 3G, 3H and 3I - KEY/02JUL/11**

**Energy Services Company - KEY/03JUL/11**

**Expansion to Hampton College - KEY/04JUL/11**

**Traffic Signals LED Project - award of contract - KEY/03SEP/11**

## JULY

| KEY DECISION REQUIRED  | DATE OF DECISION | DECISION MAKER                             | RELEVANT SCRUTINY COMMITTEE | CONSULTATION  | CONTACT DETAILS / REPORT AUTHORS   | REPORTS   |
|--|------------------|--|-----------------------------|---|--|---|
| <p><b>Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road - KEY/04DEC/10</b></p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Vawser Lodge</p> | <p>July 2011</p> | <p><b>Cabinet Member for Resources</b></p> | <p>Sustainable Growth</p>   | <p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments &amp; external stakeholders as appropriate</p> | <p>Sandra Neely<br/>Temp Capital Projects Officer<br/>Tel: 01733 384541<br/>sandra.neely@peterborough.gov.uk</p> | <p>A public report will be available from the governance team one week before the decision is taken</p> |

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| <p><b>Security Framework Contract - lot 2 - KEY/09DEC/10</b><br/>Award lot 2 of framework contract; cash collection and cash in transit services, delivering services for the council such as collecting cash from parking meters and banking it securely.</p>  | July 2011 | <b>Cabinet Member for Resources</b>         | Sustainable Growth | Internal and external stakeholders as appropriate | Matthew Rains<br>P2P Manager<br>Tel: 01733 317996<br>matthew.rains@peterborough.gov.uk                                 | A public report will be available from the governance team one week before the decision is made   |
| <p><b>Section 75 Agreements with Cambridgeshire Community Services, NHS Peterborough and Cambridge &amp; Peterborough Foundation Trust - KEY/12FEB/11</b><br/>Approval of s.75 Agreements with Cambridgeshire Community Services for the provision of Adult Social Care; with NHS Peterborough for the provision of Learning Disability Services; and with Cambridge &amp; Peterborough Foundation Trust for the provision of mental health services.</p> | July 2011 | <b>Cabinet Member for Adult Social Care</b> | Health Issues      | Relevant internal and external Stakeholders       | Denise Radley<br>Executive Director of Adult Social Services<br>Tel: 01733 758444<br>denise.radley@peterborough.gov.uk | A public report will be available from the Governance Team one week before the decision is taken. |

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| <p><b>Adult Drug Treatment Plan 2011-2014 - KEY/04MAR/11</b><br/>To approve the plan.</p>  | July 2011 | <p><b>Cabinet Member for Community Cohesion and Safety</b></p>                                     | Strong and Supportive Communities                | Safer Peterborough Partnership Board; SPP Delivery Board; SPP Adult Joint Commissioning Group for Drugs; local service providers; and the local service user group, SUGA | <p>Karen Kibblewhite<br/>Safer Peterborough Manager - Cutting Crime<br/>Tel: 01733 864122<br/>karen.kibblewhite@peterborough.gov.uk</p> | <p>A public report will be available from the Governance Team one week before the decision is taken</p> |
| <p><b>Social Work Practice Pilot - KEY/01APR/11</b><br/>Agree arrangements for the procurement and provision of Social Work Practice Pilots for children in care.</p>          | July 2011 | <p><b>Cabinet Member for Children's Services</b></p>   | Creating Opportunities and Tackling Inequalities | Social work staff; children in care; corporate parenting panel members and Trade Unions  | <p>Andrew Brunt<br/>Assistant Director - Families and Communities<br/><br/>andrew.brunt@peterborough.gov.uk</p>                         | <p>A public report will be available from the Governance Team one week before the decision is made.</p> |
| <p><b>Museum Redevelopment Project - part 2 - KEY/02MAY/11</b><br/>To approve the contract award for the fit-out and exhibition display element of the redevelopment works</p> | July 2011 | <p><b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</b></p> | Strong and Supportive Communities                | Consultation will take place with relevant internal stakeholders as appropriate  | <p>Steven Pilsworth<br/>Head of Strategic Finance<br/>Tel: 01733 384564<br/>Steven.Pilsworth@peterborough.gov.uk</p>                    | <p>A public report will be available from the Governance Team one week before the decision is taken</p> |

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| <p><b>Collaboration agreement with Registered Providers of Affordable Housing - KEY/06JUN/11</b><br/>         Authorise the Chief Executive in consultation with the Cabinet member for Growth, Strategic Planning and Economic Development and the Cabinet member for Housing, Neighbourhoods and Planning to negotiate final terms allowing the Council to enter into a non-binding collaboration agreement with Register Providers of Affordable Housing</p> | July 2011 | <p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>                              | Strong and Supportive Communities | Internal and External Stakeholders as appropriate   | <p>Andrew Edwards<br/>         Head of Peterborough Delivery Partnership<br/>         Tel: 01733 452303<br/>         andrew.edwards@peterborough.gov.uk</p>         | <p>A public report will be available from the governance team one week before the decision is taken.</p> |
| <p><b>Key Theatre - Phase 3 Extension - KEY/07JUN/11</b><br/>         To award the contract for the extension to house the following:- changing rooms, office accommodation, storage, rehearsal area and rewire to original building.</p>   | July 2011 | <p><b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</b></p> | Strong and Supportive Communities | With Vivacity, Enterprise and City Council officers | <p>Steven Morris<br/>         Partnership &amp; Procurement Commissioning Manager<br/>         Tel: 01733 384657<br/>         steven.morris@peterborough.gov.uk</p> | <p>A public report will be available from the Governance Team one week before the decision is taken.</p> |

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| <p><b>Termination of Transitions Contract - KEY/08JUN/11</b><br/>To terminate the transitions contract due to budget constraints - the total contract value is over £500k.</p>  | July 2011 | <b>Cabinet Member for Children's Services</b>  | Creating Opportunities and Tackling Inequalities | Consultation has been carried out with the Assistant Director for Education & Resources, Legal Services and the 8-19 service. | Jonathan Lewis<br>Assistant Director - Resources, Commissioning and Performance<br><br>jonathan.lewis@peterborough.gov.uk | A public report will be available from the Governance Team one week before the decision is taken  |
| <p><b>Extension of Home to School Contracts - KEY/10JUN/11</b><br/>To extend the current home to school contracts.</p>  | July 2011 | <b>Cabinet Member for Education, Skills and University</b>                               | Creating Opportunities and Tackling Inequalities | Internal departments as appropriate.  | Cathy Summers<br>Team Manager - Passenger Transport Contracts and Planning<br><br>cathy.summers@peterborough.gov.uk       | A public report will be available from the Governance Team one week before the decision is taken. |
| <p><b>Orton Longueville School and Stanground College - KEY/13JUN/11</b><br/>To vary the Ormiston Bushfield Academy (OBA) Design and Build Contract with Kier Regional Ltd (trading as Kier Eastern) to allow for the design and build of Orton Longueville School and Stanground College</p> | July 2011 | <b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b> | Creating Opportunities and Tackling Inequalities | Executive Director Children Services, Executive Director Resources, Solicitor to the Council, Ward Councillors                | Brian Howard<br>PFI Project Manager<br>Tel: 01733 863976<br>brian.howard@peterborough.gov.uk                              | A public report will be available from the governance team one week before the decision is taken  |

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| <p><b>St Michael's Primary School, Cardea - KEY/01JUL/11</b><br/>To authorise payment for building St Michael's Primary School to the Diocese of Ely</p>  | July 2011 | <p><b>Cabinet Member for Education, Skills and University</b></p>                                  | Creating Opportunities and Tackling Inequalities | Relevant internal stakeholders as appropriate            | <p>Alison Chambers<br/>Asset Development Officer<br/><br/>alison.chambers@peterborough.gov.uk</p>                           | A public report will be available from the Governance team one week before the decision is taken. |
| <p><b>Amendment to terms of the Affordable Housing Fund Allocation for Stanground South phases, 3E, 3F, 3G, 3H and 3I - KEY/02JUL/11</b><br/>To approve conversion of the tenure of rented units to be provided on this site from 'social rented' tenure to 'affordable rented' tenure.</p> | July 2011 | <p><b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</b></p> | Sustainable Growth                               | Relevant internal Departments and external stakeholders. | <p>Anne Keogh<br/>Housing Strategy Manager<br/><br/>anne.keogh@peterborough.gov.uk</p>                                      | A public report will be available from the Governance Team one week before the decision is taken. |
| <p><b>Energy Services Company - KEY/03JUL/11</b><br/>To consider potential future developments of energy related products.</p>  | July 2011 | <p><b>Cabinet Member for Environment Capital, Cabinet Member for Resources</b></p>                 | Environment Capital                              | Internal and External Stakeholders                       | <p>John Harrison<br/>Executive Director-Strategic Resources<br/>Tel: 01733 452398<br/>john.harrison@peterborough.gov.uk</p> | A public report will be available from the Governance Team one week before the decision is taken. |



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| <p><b>Expansion to Hampton College - KEY/04JUL/11</b><br/>To approve the forward build of phase 2 of Hampton College.</p> | <p>July 2011</p> | <p><b>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</b></p> | <p>Creating Opportunities and Tackling Inequalities</p> | <p>Internal and external stakeholders</p> | <p>Jonathan Lewis<br/>Assistant Director - Resources, Commissioning and Performance<br/><br/>jonathan.lewis@peterborough.gov.uk</p> | <p>A public report will be available from the Governance team one week before the decision is taken.</p> |
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## AUGUST

There are currently no Key Decisions scheduled for August

## SEPTEMBER

| KEY DECISION REQUIRED   | DATE OF DECISION | DECISION MAKER                      | RELEVANT SCRUTINY COMMITTEE                       | CONSULTATION   | CONTACT DETAILS / REPORT AUTHORS   | REPORTS   |
|---|------------------|-------------------------------------|---|--|--|---|
| <p><b>Draft Housing Strategy - KEY/04JUN/11</b><br/>To approve the draft Housing Strategy 2011-2014 for the purposes of public consultation.</p>                            | September 2011   | <b>Cabinet</b>                      | Strong & Supportive Communities                   | Internal and External as appropriate                   | Richard Kay<br>Policy and Strategy Manager<br><br>richard.kay@peterborough.gov.uk                                      | A public report will be made available from the governance team one week before the decision is made. |
| <p><b>Manor Drive Managed Service – Procurement through the Services Competitive Dialogue Process - KEY/01SEP/11</b><br/>To approve contract award to preferred bidder.</p> | September 2011   | <b>Cabinet Member for Resources</b> | Sustainable Growth                                | Internal departments, Unions, Staff                    | Andrew Cox<br>Senior Category Manager<br><br>andy.cox@peterborough.gov.uk  | A public report will be available from the governance team one week before the decision is taken      |
| <p><b>Single Equality Scheme - KEY/02SEP/11</b><br/>To approve the final scheme following consultation</p>  | September 2011   | <b>Cabinet</b>                      | Creating Opportunities and Tackling Inequalities. | Public consultation via stakeholders and partnerships. | Denise Radley<br>Executive Director of Adult Social Services<br>Tel: 01733 758444<br>denise.radley@peterborough.gov.uk | A public report will be available from the governance team one week before the decision is taken.     |

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| <p><b>Traffic Signals LED Project - award of contract - KEY/03SEP/11</b><br/> Contract to replace all traffic signal head lamps in Peterborough with LED as LED Heads are more efficient brighter, safer and have a much longer life.</p> | <p>September 2011</p> | <p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p> | <p>Environment Capital</p> | <p>Internal and external stakeholders as appropriate</p> | <p>Amy Wardell<br/> Team Manager - Passenger Transport Projects<br/> Tel: 01733 317481<br/> amy.wardell@peterborough.gov.uk</p> | <p>A public report will be available from the Governance Team one week before the decision is taken.</p> |
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## OCTOBER

There are currently no Key Decisions scheduled for October.

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